

## Special Events Farm Venue Contract

This Agreement is made effective as of \_\_\_\_\_, by and between Edens Lilly LLC and (names of clients) \_\_\_\_\_

The Clients represent that they desire to hold a Photography Session on (date) \_\_\_\_\_

with the arrival time at 12 noon on the date of \_\_\_\_\_.

and a check out time of 10 am on the date of \_\_\_\_\_.

### 1) VENUE RENTAL FEE(S):

(a) The Clients or Representative for the Client (s), agree to pay an initial nonrefundable deposit of 50% of the total of all fees. This payment serves to hold the venue for the specified date of event or wedding and is payable at the time of contract signature. A \$200.00 refundable security deposit will be returnable to the client (s) up to two weeks after the event has been held once property has been inspected for any potential damage from the event.

(b) The remaining agreed upon VENUE RENTAL FEES will be due \_\_\_\_ days prior to the date of the event . The agreed upon date of payment will be the following:\_\_\_\_\_.

(c) Payments may be made via (cash delivery, certified check, or credit card.)

### 2) DATE CHANGES:

In the event the Client (s) is forced to change the date of the event every effort will be made by Edens Lilly LLC to transfer reservations to support the new date. Providing the date is not already booked. The Client(s) agrees that in the event of a date change any expenses including but not limited to deposits and **fees that are non-refundable and non-transferable are the sole responsibility of the Client(s)**. The Client(s) further understands that last minute changes can impact the quality of the event and that Edens Lilly LLC is not responsible for these compromises in quality.

### 3) CANCELLATIONS:

In the event of a cancellation of a special event , **all payments made to date are non refundable**. We understand that sometimes it is necessary to change or cancel a reservation. All cancellations or reservation changes must be made in writing. The guest is responsible for verifying that Edens Lilly LLC (Nicole Sosebee or Ashley Tyler, managers) have received their cancellation letter via email. We cannot refund any advance payment for a canceled reservation unless the Farm is re-rented for the entire period and prepayment has cleared. We will make every effort to re-book the Farm; however, if it is not re-booked, you forfeit all monies paid. If a cancellation is successfully re-rented, all of the rent, taxes and damage/security deposit will be refunded, less a \$100 cancellation fee.

### 4) SAFTEY:

The Client(s) are aware that a farm can be a dangerous place and only designated areas are being leased. No one is allowed in Animal Pens. The areas that will be cleared of livestock and are ready for the event are as follows:

\_\_\_\_\_ if people are found outside this area a fine of \$100 will be removed from your retainer. Edens Lilly LLC is not responsible for watching children or teens.

### 5) RULES AND REGULATIONS:

The following is a list of rules and regulations to be upheld by Client(s), which includes all EVENTS PLANNERS, EVENT COORDINATORS, and VENDORS who are involved in the planning and execution of the special event on the premises of Edens Lilly Farm.

(a) Parking: All vehicles associated in any way with the event must be parked within the parking area or the drive. No vehicles shall be parked on any other lawn surface unless granted permission by the owners.

(b) Candles: All candles must be contained or enclosed in glass. The flame must not reach higher than 2 inches below the height of the glass.

6) EVENT ENDING TIMES:

All outdoor events must end by 11pm on Friday and Saturday evenings, 10pm on Sunday-Thursday evenings to comply with sound ordinances and in order to allow for cleanup and closure of the site by.

7) DECORATIONS:

Decorations may not be hung with tape, wire, nails or screws which will damage the venue. All decorations must be removed without leaving damages directly following the departure of the last guest, unless special arrangements have been made between the Client(s) and the venue. Decorations must be approved by the owners and must be removed the night of the event, by 11 p.m. Decorations allowances are as follows for this special event:\_\_\_\_\_

Note: The use of birdseed and blowing bubble is permitted only outside. Rice, confetti, flower petals, balloons, glitter, pyrotechnics, and sparklers are not permitted as these could harm the livestock if consumed.

8) INSURANCE:

not applicable for photography

9) SECURITY DEPOSIT: A \$100.00 security deposit will be returned 14 days after the event as long as there is no damage, and Edens Lilly Farm policies have been followed at the estate. If any damages that exceed the amount of the security deposit shall be the responsibility of the person financially responsible for the event.

11) MUSIC:

All music must end by 10pm during weekdays and 11pm on weekends to comply with sound ordinances.

12) SMOKING:

Edens Lilly LLC is a non-smoking venue. Smoking will be permitted only in designated areas outside our fence line.

13) CHILDREN:

All children under the age of 16 MUST be supervised at all times!

14) PHOTOGRAPHY: This venue uses live, video and still photography to assist with promotion of the venue. Edens Lilly LLC retains the right to use any of our photographs for marketing purposes. NO boudoir or nude photography is permitted anywhere at the estate.

15) FAILURE TO COMPLY WITH Edens Lilly Farm VENUE POLICIES WILL FORFEIT SECURITY DEPOSIT.

SIGNATURES:

Party providing services:

(Name of Event Planner, Assistant, Photographer, Here)

By:\_\_\_\_\_ Date:\_\_\_\_\_ Certificate of Insurance\_\_\_\_\_

By:\_\_\_\_\_ Date:\_\_\_\_\_ Certificate of Insurance\_\_\_\_\_

By:\_\_\_\_\_ Date:\_\_\_\_\_ Certificate of Insurance\_\_\_\_\_

By:\_\_\_\_\_ Date:\_\_\_\_\_ Certificate of Insurance\_\_\_\_\_

Party receiving services:

Client(s) \_\_\_\_\_ Financially responsible for all the above.

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_